

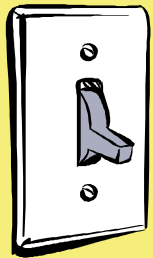
Energy Saving Tips



Don't Compute...At Night!

Every night you should turn off (not just log off) your computer. Check your co-worker's computer if they are out of the office and make sure it is off.

Cut Energy Use by 1-2%



Lighten up!

No, we don't want you to work in the dark, but we can conserve power by turning off the lights in areas that are not being used.

2% savings

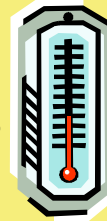
Shut the Door Behind You!

When you enter a building, make sure the exterior door closes behind you. No need to share our air conditioning with the outdoors.



Warm it Up!

Make sure your thermostat is set to **78°**. Every degree under 78° results in a **3% INCREASE** in Energy Consumption.



TIP: Wear light clothing on these HOT days.

Close it Up!

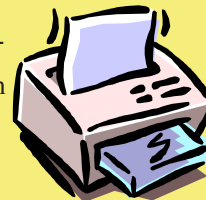


If you have windows, close them. That will help keep the cool inside. Close your blinds as well—open blinds invite additional heat inside.

Share with Friends!

During Energy Alerts, we ask that you work with your neighbors. When we are having a "Critical Peak Pricing" event, you will need to share resources. Many areas have multiple printers and multiple copy machines. Turn off **ALL** but 1 of each.

Also try to perform large photocopying projects between 6 pm and 11 am (non-peak hours).



Turn it off!

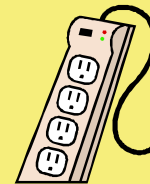


MYTH: If it is turned off then it doesn't use electricity.

FALSE: Printers, clock radios, cell phone chargers, and many other items consume energy even when they are 'off.' Unplug what you don't HAVE to use to do your job. Make sure to unplug the microwave too, it's a big energy hog! **Savings of 2-3%**

Make it Easy!

If you can, plug peripheral devices such as phone and blackberry chargers, clock radios, personal fans, into one power strip. This will make it quicker and easier for you to turn them off.



A Few Steps go a Long way!

Take the stairs instead of the elevator.



This doesn't just save energy. It is a quick and easy way to get some exercise!

